



SUPREME COURT OF WESTERN AUSTRALIA

SUPREME COURT ASSOCIATESHIPS

Salary: Level 2.1 (General Division Salaries) under the *Public Sector CSA Agreement 2022*

Applications are invited for the position of Associate to the Hon Justice Howard at the Supreme Court of Western Australia, General Division.

Seeking applicants available to start immediately (or as soon as possible). This full time position will complete in December 2025.

Prospective applicants should possess the following attributes:

- A law degree, or nearly completed law degree;
- A high level of academic achievement (Honours or equivalent is desirable, but not essential);
- High-level research, analytical and editorial skills;
- Excellent verbal, interpersonal and written communication skills; and
- Demonstrated ability to meet deadlines, manage heavy workloads and stay organised.

The successful applicant will be required to undertake legal research and produce written work for a Judge. There are also requirements to carry out administrative functions in preparation for Court sittings and to attend in Court and act as a Judicial Support Officer.

Service in this position may fulfil the work experience component of Practical Legal Training courses approved by the Legal Practice Board of Western Australia. Applicants should make their own enquiries in this regard. Applicants who have already been admitted to practice as a lawyer and would welcome the experience of working as an Associate are also encouraged to apply.

Successful applicants must be available to commence as soon as possible.

Applications should include a:

- covering letter;
- curriculum vitae; and
- current academic transcript (or a certified copy).

If your application is sent by email, please scan your academic transcript (or a certified copy). You may be required to bring the original if you are invited to attend an interview. Please send applications by email or post to the addresses outlined below.

Aboriginal and Torres Strait Islander students and graduates are encouraged to apply.

APPLICATIONS CLOSE AT 6:00 PM ON SUNDAY 25 AUGUST 2024 (AWST)

(Late applications will not be considered)

Please send applications by email to:

Ms Jessica Cappendell
Associate to the Hon Justice Howard
Supreme Court of Western Australia
28 Barrack Street
PERTH WA 6000

Email: Associate.Justice.Howard@justice.wa.gov.au
Ph: (08) 9421 5180